

**Private Pharmacy Retail Business Association - Codes of  
Conduct**

# **Code of Conduct for PPRBA Board Members**

## **1. Commitment to the Association's Mission**

Board members shall uphold the mission, vision, and values of the Private Pharmacy Retail Business Association (PPRBA), working collectively to advance the interests and objectives of the Association.

## **2. Integrity and Ethical Behavior**

Board members shall act with the utmost integrity, honesty, and transparency in all their dealings on behalf of the Association. They shall avoid conflicts of interest that may compromise their objectivity.

## **3. Responsible Leadership**

Board members shall demonstrate responsible and effective leadership, making informed decisions that align with the best interests of the Association and its members.

## **4. Fiduciary Responsibility**

Board members shall exercise prudent financial stewardship, overseeing the Association's resources and funds with care to ensure the organization's financial stability and sustainability.

## **5. Diligence and Preparedness**

Board members shall attend meetings regularly, come prepared, and actively engage in discussions to contribute valuable insights and perspectives.

## **6. Confidentiality and Privacy**

Board members shall maintain the confidentiality of sensitive information discussed during Board meetings and executive sessions. They shall not share or disclose this information to unauthorized individuals.

## **7. Communication and Collaboration**

Board members shall foster open communication, respectful dialogue, and collaboration among fellow Board members, Association members, and stakeholders.

## **8. Representation and Advocacy**

Board members shall represent the Association accurately and professionally in interactions with stakeholders, the public, and the media, advocating for the Association's mission and vision.

## **9. Strategic Planning and Decision-Making**

Board members shall actively participate in the Association's strategic planning processes, contributing to the development and execution of effective strategies and initiatives.

**10. Conflict Resolution and Mediation**

Board members shall strive to resolve conflicts and differences of opinion constructively, using mediation and dialogue to reach mutually beneficial solutions.

**11. Professional Development**

Board members shall continually enhance their skills, knowledge, and understanding of governance best practices to fulfill their responsibilities effectively.

**12. Upholding the By-Laws and Code of Conduct**

Board members shall adhere to the Association's by-laws and the Code of Conduct for Board Members at all times, setting an example for ethical behavior.

**13. Avoiding Self-Promotion**

Board members shall refrain from using their position for personal gain, self-promotion, or advancing their own business interests.

**14. Accountability and Transparency**

Board members shall be accountable for their actions and decisions, acknowledging their responsibility to the Association and its members. They shall be transparent in their communications and actions.

**15. Adherence to the Law**

Board members shall comply with all applicable laws and regulations governing the Association's activities and operations.

**16. Reporting Violations**

Board members shall promptly report any suspected violations of the Code of Conduct to the Board, allowing for a fair and impartial investigation.

**17. Disciplinary Action**

In cases of Code of Conduct violations by Board members, the Board shall initiate a disciplinary process as outlined in the Association's procedures.

**By upholding this proposed Code of Conduct, PPRBA Board Members exemplify the highest standards of leadership, ethics, and commitment to advancing the Association's mission and the retail pharmacy sector in Trinidad.**

**Adopted on [Date]**

**By the Board of Executives of the Private Pharmacy Retail Business Association.**

# **Code of Conduct for Paying PPRBA Members**

## **1. Commitment to Association Values**

Paying members of the Private Pharmacy Retail Business Association (PPRBA) shall uphold the values of professionalism, collaboration, and ethical behavior, contributing to the growth and success of the Association.

## **2. Ethical Conduct**

Paying members shall engage in honest, transparent, and ethical behavior in all interactions related to PPRBA activities, initiatives, and engagements.

## **3. Respect for Diversity and Inclusion**

Paying members shall respect and embrace the diverse backgrounds, opinions, and experiences of fellow members, fostering an inclusive and welcoming community.

## **4. Responsible Engagement**

Paying members shall actively participate in PPRBA discussions, events, and initiatives, sharing insights and experiences that contribute positively to the Association.

## **5. Confidentiality and Privacy**

Paying members shall uphold the confidentiality of sensitive information shared within PPRBA, refraining from disclosing confidential matters to unauthorized parties.

## **6. Collaboration and Professionalism**

Paying members shall collaborate constructively with fellow members, maintaining a professional demeanor and promoting a culture of cooperation.

## **7. Adherence to By-Laws and Code of Conduct**

Paying members shall adhere to the Association's by-laws and the Code of Conduct for Paying Members, upholding the highest standards of behavior.

## **8. Non-Solicitation**

Paying members shall refrain from using PPRBA platforms for solicitation, self-promotion, or advertising of their products or services.

## **9. Responsible Use of Resources**

Paying members shall use Association resources, including digital platforms and materials, responsibly and in a manner consistent with the Association's objectives.

## **10. Conflict Resolution**

Paying members shall approach conflicts or disagreements with respect and seek resolution through open dialogue and mediation, fostering a harmonious environment.

**11. Compliance with Laws and Regulations**

Paying members shall adhere to all applicable laws and regulations governing their professional practice and involvement with PPRBA.

**12. Reporting Violations**

Paying members shall report suspected violations of the Code of Conduct to the PPRBA Board, contributing to the maintenance of ethical standards within the community.

**13. Adherence to Ethical Procurement Practices (For Pharmacy Business Owners)**

Paying members engaged in bulk ordering facilitated by PPRBA shall adhere to ethical procurement practices, ensuring fairness and equity in transactions.

**14. Disciplinary Action**

Paying members found to have violated the Code of Conduct may be subject to appropriate disciplinary measures as determined by the PPRBA Board.

**By embracing this proposed Code of Conduct, paying members of PPRBA contribute to a dynamic and ethical community that drives positive change and uplifts the retail pharmacy sector in Trinidad.**

**Adopted on [Date]**

**By the Board of Executives of the Private Pharmacy Retail Business Association.**

# **Code of Conduct for Non-Paying PPRBA Members**

## **1. Commitment to Association Values**

Non-paying members of the Private Pharmacy Retail Business Association (PPRBA) shall uphold the values of professionalism, collaboration, and ethical behavior, contributing positively to the Association's community.

## **2. Ethical Conduct**

Non-paying members shall engage in honest, transparent, and ethical behavior in all interactions related to PPRBA activities, discussions, and engagements.

## **3. Respect for Diversity and Inclusion**

Non-paying members shall respect and embrace the diverse backgrounds, opinions, and experiences of fellow members, fostering an inclusive and welcoming community.

## **4. Responsible Engagement**

Non-paying members shall actively participate in PPRBA discussions, events, and initiatives, contributing insights and experiences that enhance the Association's community.

## **5. Confidentiality and Privacy**

Non-paying members shall respect the confidentiality of sensitive information shared within PPRBA, refraining from disclosing confidential matters to unauthorized parties.

## **6. Collaboration and Professionalism**

Non-paying members shall engage in constructive collaboration with fellow members, maintaining professionalism and contributing to a harmonious atmosphere.

## **7. Adherence to By-Laws and Code of Conduct**

Non-paying members shall adhere to the Association's by-laws and the Code of Conduct for Non-Paying Members, demonstrating commitment to ethical behavior.

## **8. Non-Solicitation**

Non-paying members shall refrain from using PPRBA platforms for solicitation, self-promotion, or advertising of their products or services.

## **9. Responsible Use of Resources**

Non-paying members shall use Association resources, including digital platforms and materials, responsibly and in alignment with the Association's objectives.

## **10. Conflict Resolution**

Non-paying members shall address conflicts or differences in a respectful manner, seeking resolution through open dialogue and fostering a positive environment.

**11. Compliance with Laws and Regulations**

Non-paying members shall comply with all applicable laws and regulations relevant to their professional practice and involvement with PPRBA.

**12. Reporting Violations**

Non-paying members shall report suspected violations of the Code of Conduct to the PPRBA Board, contributing to the maintenance of ethical standards within the community.

**13. Upholding Association Reputation**

Non-paying members shall support the Association's reputation by engaging in positive interactions and representing the PPRBA community professionally.

**14. Disciplinary Action**

Non-paying members found to have violated the Code of Conduct may be subject to appropriate disciplinary measures as determined by the PPRBA Board.

**By embracing this proposed Code of Conduct, non-paying members of PPRBA contribute to a supportive and ethical community that collectively advances the retail pharmacy sector in Trinidad.**

**Adopted on [Date]**

**By the Board of Executives of the Private Pharmacy Retail Business Association.**